

## **School Admissions**

Greengates Primary Academy May 2019

<https://bso.bradford.gov.uk/userfiles/file/Admissions/Admission%20Arrangements%20for%20Primary%20Schools%202019-20.pdf>

If you wish to contact us, please ring 01274 439200, or, email us at [schooladmissions@bradford.gov.uk](mailto:schooladmissions@bradford.gov.uk)

### Admission Arrangements

#### Admissions - Foundation Stage 1

All 3 year old children are entitled to 15 hours free Foundation Stage 1 Education.

Visits and applications are welcomed from all prospective parents by contacting the school personally to register their child on a waiting list. Please return completed applications to school.

If you are interested in a place at Greengates Nursery then please contact the main school office to secure a place for your child on 01274 611324.

There are 3 admission times each year in September, January and April. Children on the waiting list will be prioritised and offered a place (subject to the criteria below) when/if one is available following the child's 3rd birthday. Successful applicants will receive a written offer approximately 2 months before the appropriate new term. Parents will have 2 weeks to confirm acceptance of the offer. Those accepting the offer of a place will receive a written invitation to visit the nursery and a start date will be given. When a child first starts in the nursery they may require the reassurance of their parents spending some time with them until they have settled appropriately

#### Admissions - Foundation Stage 2

The following criteria are applied to applications for a reception class place. Children on the waiting list held by Bradford Local Authority Admissions are prioritised against the appropriate criteria.

1. Looked after child
2. Any Special Educational Need or disability of a child.
3. Whether there is a sibling already attending the school.
4. Closeness of the child's home to school.
5. Consideration of policies of neighbouring schools.

There is one admission time each year for the Reception classes in September, please note that these places are allocated by Bradford Local Authority Admissions and not the school.

Reception place letter and booklets for those pupils who would be eligible for a Reception place in the following academic year are available in October/November. The Reception place must be applied for online through Bradford Council school admissions.

Parents who are successful in gaining a Reception place for their child will receive the offer of a place in the April. You will have two weeks to confirm acceptance of the place offered.

Those parents who have accepted places will receive information regarding further arrangements and starting dates. Prior to starting in the Reception class parents will have the opportunity to meet with staff as appropriate. Some pupils may need support in adjusting to being at school and the individual needs of pupils are always taken into consideration.

If your child is due to start Reception in September please contact the main office on 01274 611324.

#### Admission Procedures in KS1 and KS2

All places are allocated by Bradford Council and not by the school. To request a place in school you will need to contact Bradford School Admissions (See details below)

#### School Admissions

Margaret McMillan Tower

Prince's Way

Bradford

BD1 1NN

#### Apply for a place online

Please contact Bradford Council Admissions Team on 01274 439200 if you would like further information regarding school places.

We use Bradford Council to manage admission appeals. For guidance on admissions appeals go to the council website – link below [http://www.bradford.gov.uk/bmdc/education\\_and\\_skills/schools/school\\_admissions/appeals](http://www.bradford.gov.uk/bmdc/education_and_skills/schools/school_admissions/appeals)